



Holy Family Community School

Education is Opportunity

COVID-19 Risk Assessment

Title:	COVID-19 Risk Assessment
Approved by:	The Board of Management
Date:	24 th August 2021
Responsibility for implementation:	The Board of Management and All School Staff
Policy Review Date:	25 th August 2024

HFCS Risk Assessment

COVID-19 Risk Template (List identifies COVID-19 as the hazard and outlines control measures required to deal with this risk)

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H=High M=Medium L=Low	Controls (When all controls are in place risk will be reduced)	Is this control in place?	Action/to do list/outstanding controls *Risk rating applies to outstanding controls outlined in this column	Person responsible	Signature and date when action completed
Covid-19	N	Illness	H	School Covid19 Response Plan in place in line with Department of Education guidance and the Return to Work Safely Protocol and public health advice	Yes		SMT	
				School COVID-19 Policy Statement completed and published	Yes		SMT	
				Rooms reorganised and desks placed 1 metre apart	Yes		COVID Aides	
				Perspex screens placed in front of the teachers' desks and on students' desks in certain practical rooms	Yes		Company employed	
				One-way system implemented	Yes		COVID Aides	
				Signage posted encouraging good hygiene and respiratory etiquette appointed	Yes		COVID Aides	
				Induction Training undertaken by staff	Yes		SMT	
				Induction videos for all year groups re a safe return to school	Yes		Tutors at Wellbeing time	
				Protocol for how to deal with a suspected case established and explained to staff	Yes		SMT	
				Log of staff, student and visitors maintained	Yes		School Receptionist/ secretary COVID Aides	
				PPE and additional cleaning products ordered	Yes		SMT	
				No unnecessary visitors/ appointments required	Yes		SMT/ School secretary	
				Log set up of students placed in the isolation room	Yes		SMT	

If there is one or more High Risk (H) actions needed, then the risk of injury could be high and immediate action should be taken. Medium Risk (M) actions should be dealt with as soon as possible. Low Risk (L) actions should be dealt with as soon as practicable.

Risk assessment carried out by: :

Ingrid Faller

Date: **24th August 2021**