



# Holy Family Community School

Pobalscoil an Teaghlaigh Naofa

Principal: Ingrid Fallon

Deputy Principals: Denise O' Keeffe, Liam Ferguson, Derek Maher

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June 2023

## To Parents/Guardians of Transition Year students

Dear Parents/Guardians,

The whole school community welcomes your son/daughter back to school and looks forward to working with you over the coming years.

Your son/daughter starts school on **Friday 25<sup>th</sup> August, 9.00am – 10.30am**. TY students are not in school on Monday 28<sup>th</sup> or Tuesday 29<sup>th</sup>, but return on Wednesday 30<sup>th</sup> August 8.45am – 1.00pm. Full details of reopening dates and times can be accessed here: <https://www.hfcs.ie/wp-content/uploads/2023/06/Reopening-dates-times-2023-24.pdf>

### Timetable:

A copy of the Transition Year timetable will be accessible in August on VShare and a physical copy will be given to the students on their return to school.

### Code of Behaviour:

Parents/Guardians, as partners with teachers and the Board of Management, must accept the Code of Behaviour as a precondition to their son's/daughter's enrolment in the school. All students **must** have a Dialann (school journal). A copy of the Code of Behaviour is available on the school website and parents and students must sign the declaration of agreement in the Dialann.

### Work Experience, School Calendar & Notice of Meetings:

Your son/daughter will have four weeks' work experience during TY. Two weeks' work experience in November 2023 and another two weeks in January/February 2024. Students must arrange their own work experience. The dates of work experience can be found on the school calendar. We ask parents/guardians to regularly check the online calendar for updates throughout the school year. The school calendar can be viewed here: <https://www.hfcs.ie/wp-content/uploads/2023/06/School-Calendar-2023-24-for-Parents-1.pdf>

### Transition Year Trips/Activities:

The cost of the Transition Year trips and activities will be €350. Parents/guardians were asked to have the full amount paid by the end of last academic year. Please ensure the full amount is paid.

### Book Lists:

If you have not already ordered books/stationery through the MS form sent to you, please see a copy of the booklist here: <https://www.hfcs.ie/wp-content/uploads/2023/06/Transition-Year-Stationery-Order-2023-24.pdf>

The school bookshop will be open from **9.15 a.m. to 1.00 p.m.** each day **from Wednesday 16<sup>th</sup> August to Thursday 22nd August**. Parents who availed of the **pre-order** facility **before 9th June 2023** can collect their order on any of the above dates.

Please see information regarding sibling codes for e-books that some publishers provide for free or at a reduced cost. Please note that this information was sourced by the parent's association and the publishers can change these details at any time. ***The issue of e-book codes is a matter solely for parents/guardians with publishers, and the school is not involved or responsible.*** The information can be accessed here: <https://www.hfcs.ie/wp-content/uploads/2023/06/Sibling-Codes-for-Ebooks-April-23.pdf>

### **iPads:**

All iPads purchased at the beginning of 1st year came with a 3-year management and support licence through Wriggle for the duration of Junior Cycle. This licence now needs to be renewed to continue the use of student iPads in Teaching and Learning for Transition Year and on to Senior Cycle in our school.

The breakdown of the cost involved is as follows:

Total cost of the Senior Cycle (3 year) bundle is- €99.00 broken down as follows:

#### **WRIGGLE SUPPORT AND TRAINING SERVICES**

- Jamf Mobile Device Management Licence – Perpetual €21.00
- Senior Cycle - Digital Technology Training Support €78.00

Renewal of this licence is done through the online store at

<https://store.wriggle.ie/OnlineStoreLogin> where you use 98087574 as the store code. Select "Holy Family Community School 4th year **Services ONLY** Bundle 2023-2024" to process the purchase of this licence for the remaining 3 years of your child's second level education. Please ensure that you have placed your order by July 28th, 2023. Further information from Wriggle can be found here: [https://www.hfcs.ie/wp-content/uploads/2023/06/Device\\_Management\\_Renewals\\_2023.pdf](https://www.hfcs.ie/wp-content/uploads/2023/06/Device_Management_Renewals_2023.pdf)

### **Stationery, photocopying, postage & ICT:**

All students must pay **€50** towards stationery, photocopying, postage and ICT costs. This fee can be paid in the bookshop **or** by using the Easy Payments Plus system – see enclosed information sheet. This will be receipted separately.

### **Book Grant:**

**Application for grant towards cost of iPad/School Books** can be accessed by completing this form <https://www.hfcs.ie/wp-content/uploads/2023/06/Book-Grant-23-24-all-years-except-1st-year.doc>

### **School uniform:**

The school uniform should be purchased from the official school supplier, Schoolwear House, Unit D7, Ballymount Cross Industrial Estate, Ballymount, Dublin 24. Tel: 014604371; Email [info@schoolwearhouse.ie](mailto:info@schoolwearhouse.ie) **Please see the photos at the end of this information notice for a list of uniform necessities and photographs of uniform and PE uniform.**

All students must wear their school uniform in school or when representing the school.

Students who fail to wear their uniform will be sanctioned. We take great pride in our school uniform. **Students are permitted to wear trainers/runners, but they MUST BE PLAIN BLACK with no coloured sole or markings.**

**P.E. uniform:**

The PE uniform is available from the official school uniform supplier:

[www.schoolwearhouse.ie](http://www.schoolwearhouse.ie)

The PE uniform should be worn all day on the assigned PE class day. Only the full official PE uniform is acceptable. **Other tracksuits/leggings/hoodies or shorts are NOT school uniform and should never be worn.**

**Jackets:**

**All students must wear a plain black school jacket. Hoodies are NOT acceptable.**

**Sew-on crests:**

Sew-on crests can be ordered from the school. Please note that the garment to be used must be of the same standard and quality as the official school uniform.

**Taking holidays during term:**

The school asks parents not to take students out of school to go on holidays during the school term. This practice is unfair to your son/daughter, fellow students and teachers. Students absent for 20 or more days must be reported to the Educational Welfare Officer, TUSLA.

**VShare:**

VShare is the management and communication system used by the school.

Parents/guardians can look at their child's timetable, attendance, exam results and behaviour record on VShare. It is also the system used to communicate messages to parents/guardians. In order to receive messages, parents/guardians **MUST** download the VShare app on your mobile device and allow notifications. Instructions on how to download the VShare app can be found here: <https://support.vshare.ie/en/parent-app-overview>

**School Policies**

School policies may be found on the school website at <http://www.hfcs.ie/our-policies-and-useful-information/>. Parents/guardians and students are expected to read these policies and students must abide by **all** school policies.

**Lunch break:**

Senior students are permitted to go to the village at lunch-time. This privilege is subject to their good behaviour in the village and punctual return after lunch. Good behaviour includes leaving the village litter free.

**Personal accident insurance scheme:**

All students will avail of the Pupil Personal Accident Insurance Scheme when they purchase the school Dialann as they must be purchased together. **All students must take out this insurance** which gives 24-hour cover, 365 days a year (including during school holidays).

The cover includes school activities, social, domestic and leisure activities **inside and outside of school hours**. The Insurance can be purchased through the Microsoft Form/Booklist & Stationery list sent through VShare, or at the school bookshop.

**EasyPay System:**

All payments should be made through the EasyPay system on the school website

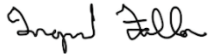
[www.hfcs.ie](http://www.hfcs.ie). Details of how to set up/access EasyPay can be viewed here:

<https://www.hfcs.ie/wp-content/uploads/2023/06/Online-School-Payment-Facility-June-2023.pdf>

**Voluntary Contribution:**

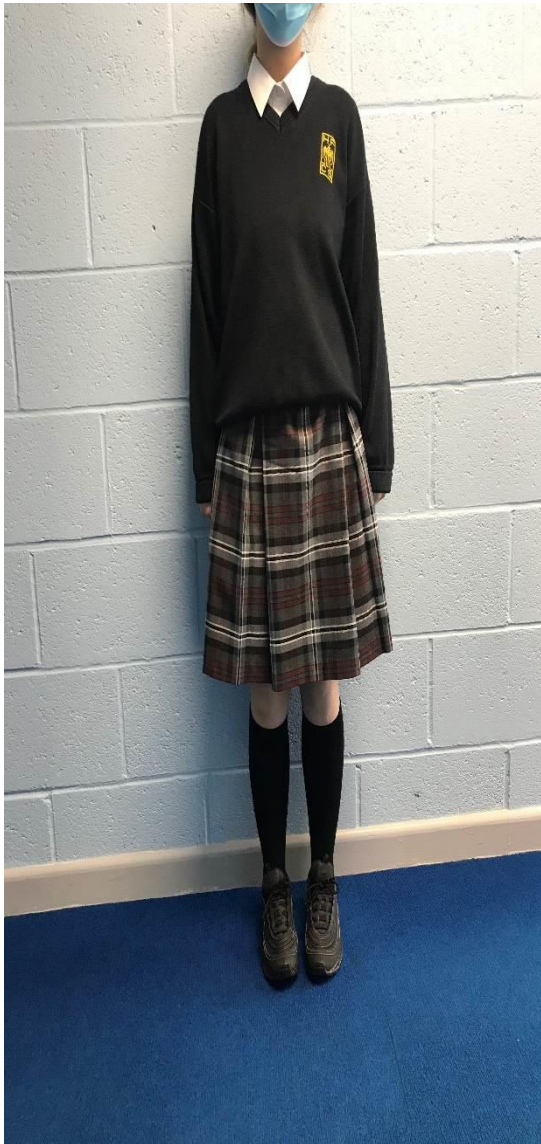
Parents are asked to contribute **€75** for 1 child, **€100** for 2 children and **€125** for 3 children. The Easy Payments Plus facility is the preferred payment option. Parents can make this contribution by cash or cheque to the school also. All contributions are very much needed and gratefully appreciated. Money contributed by parents is used to supplement areas not adequately funded by the Department of Education and Skills. In the past the Voluntary Contribution helped provide a fully equipped computer room and an additional science laboratory.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Ingrid Fallon'.

Ingrid Fallon  
Principal

## SENIOR SCHOOL UNIFORM



- **Girls** – White shirt, Black jumper with official school crest, School skirt or grey trousers, Knee high black or grey socks / tights with skirt and black shoes.
- **Boys** – Grey shirt, black tie, black jumper with official school crest, grey trousers and fully black shoes.

Please note that wearing the correct uniform is an important part of the school's Code of Behaviour which is signed by all students and parents / guardians. Failure to wear the correct uniform will lead to a sanction.



## PE UNIFORM FOR ALL YEARS



### PE Uniform

- Students must wear the correct school PE uniform.
- Plain navy tracksuit bottoms with no logos or stripes.
- The school polo shirt and/or the school PE sweatshirt must be worn.
- Comfortable sports runners/trainers to be worn. Converse or similar are not to be worn.
- No leggings or shorts allowed.