



**Holy Family Community School**  
**Education is Opportunity**  
**Student Council Constitution**

Title:	Student Council Constitution
Approved by:	Student Council Members
Date:	19 <sup>th</sup> May 2025
Responsibility for implementation:	All member of the Student Council
Policy Review Date:	19 <sup>th</sup> May 2026

# Student Council Constitution

## Role Of the Student Council:

The role of The Student Council is to provide students with an opportunity to have an input in the consultative/partnership body of the school. The school acts as a voice between students, teachers, and The Board of Management.

## Structure Of the Student Council:

The Council aims to consist of the following number of elected representatives from each year group:

Year	Number of Members
First Year	3
Second Year	3
Third Year	3
Fourth Year*	3
Fifth Year (including LCA1)*	3
Sixth Year (including LCA2)*	3

\*excluding chairperson

## Role of The Liaison Teacher:

The Liaison teacher is not a member and does not have the right to vote. The Liaison Teacher is there to support the council, facilitate meetings and offer advice and guidance.

## Nominations And Elections:

Officer elections will be held annually in May. Three elected personnel from the current council will be selected as post holders and voted upon by the standing council. They in turn will run the incoming election. Liaison(s) Teachers will shortlist the applications and then the final choices will be made by postholders. Elections for other years and incoming first years will take place in September.

If a position becomes open throughout the academic year, nominations to fill that position will be re-opened.

## Term Of Office:

Each member will serve for one school year. It may be decided to retain a small number of members in the interests of continuity.

## Student Council Officers:

Chairperson

Deputy Chairperson

Secretary

### Meetings And Decision Making:

Meetings will be held once a week at lunchtime. The liaison teacher must be present at meeting, or the meeting must be cancelled. Minutes must be taken at every meeting by the secretary and stored for one year.

### Role of the Student Council Members:

- Representatives must be committed to attending two lunchtime meetings per month.
- Representatives must be committed to volunteering at the school events such as Open Day, Parent Teacher Meetings, and other school events.
- Representatives must be committed to engaging with the fundraising nature of the Student Council.
- Representatives must be willing to organise the Annual Careers Fair.
- Representatives must be willing to speak on behalf of their year group.

### Benefits of being a member of the Student Council:

- Interacting with other students.
- Building leadership capacity.
- Representing the views of your year group.

### Removing Student Council Members:

The Student Council has the rights to remove any member on the council if:

- They have 3 consecutive unexplained absences
- Regular non-involvement of student council activities
- Breach of code of conduct

### Dissolution Of the Student Council:

Only the school principal has the authority to dissolve the Council under exceptional circumstances.

### Changes To the Constitution:

The constitution needs to be reviewed yearly with the new student council. It must then be brought to the Principal and ratified with the Board of Management.

Any proposed changes to the constitution must be passed by majority vote.

Signed,



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Principal (On behalf of The Board of Management)



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Student Council Liaison Teacher



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Student Council Chairperson (On behalf of The Student Council)